



POSITION: REAL ESTATE STAFF ACCOUNTANT

LOCATION: RADNOR, PA

Livingston Street Capital, LLC is seeking a Real Estate Staff Accountant to assist with day to day property accounting as well as strategic projects. These projects can lead to future professional growth for the right candidate. Livingston Street Capital LLC is a fast-growing commercial real estate investment company focused on three distinctive investment strategies. These include multifamily/55+ active adult communities, healthcare and mission critical/strategic properties across the United States. We are backed by dedicated and strategic institutional capital. The property types range from multifamily assets, active adult senior housing, office and industrial. To date, the portfolio has been invested for core and core plus return profiles with a significant number of long-term leases and highly passive assets.

This position will be primarily responsible for the accounting of properties included in the company's portfolio. The position is in Radnor, PA located in Suburban Philadelphia.

Responsibilities:

- Manage the monthly closing process for properties
- Post to registers and ledger, balance and reconcile accounts, prepare journal entries or adjustments to accounts as needed
- Track and record tenant receivables
- Prepare balance sheet tie-out and maintain supporting account schedules
- Perform bank reconciliations and monitor cash position
- Process property A/P including setting up new vendors and entering invoices
- Prepare and post accrual entries with supporting documentation
- Prepare distribution calculations
- Prepare monthly financial package and perform initial P&L variance reviews
- Assist with preparation of lender requests
- Assist with year-end audits
- Other ad hoc projects, as needed

Qualifications:

- 2-4 years of relevant work experience in real estate accounting
- Yardi experience, strongly preferred
- Undergraduate in Accounting
- Strong accounting knowledge as well as institutional caliber experience in process & controls
- Well Spoken

- Ability to work independently and in a growth environment
- Highly Organized and Detail Oriented
- Ability to grow and take on projects

* Compensation commensurate with experience and consists of salary, bonus, health, retirement and other benefits.

Livingston Street Capital LLC

Livingston Street Capital, LLC is an emerging boutique private equity firm with institutional capital partners focused on commercial real estate investments throughout the United States. We are based in Radnor, PA and New York City and actively make investments across three investment strategies. These strategies include: mission critical/strategic properties, healthcare properties and multifamily housing with emphasis on senior housing. Our company was founded by Peter Scola and Joseph Fox who have successfully led more than the \$20 billion of real estate transactions throughout their careers. Most recently they have acquired more than \$1.1 billion of commercial real estate throughout the United States.